**JARDIN INFANTIL HUELLAS Y TALENTOS**

**KARDEX INVENTARIO MATERIAL ADMINISTRATIVO**

MES: MAYO 2026 RESPONSABLE: VALENTINA MORALES

CARGO: AUXILIAR PEDAGOGICO

| | | | 1 | | | | | | | 4 | 5 | 6 | 7 | 8 | | | 11 | 12 | 13 | 14 | 15 | | | 18 | 19 | 20 | 21 | 22 | | | 25 | 26 | 27 | 28 | 29 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **PRODUCTO Y PRESENTACION QUE INGRESA** | **SALDO ANTERIOR** | **CANT INGRESA** | **L** | **M** | **M** | **J** | **V** | **SALDO** | **CANT INGRESA** | **L** | **M** | **M** | **J** | **V** | **SALDO** | **CANT INGRESA** | **L** | **M** | **M** | **J** | **V** | **SALDO** | **CANT INGRESA** | **L** | **M** | **M** | **J** | **V** | **SALDO** | **CANT INGRESA** | **L** | **M** | **M** | **J** | **V** | **SALDO** |
| KIT DE TINTAS ORIGINAL HP | | 1 | | | | | | 1 | | 1 | | | | | 0 | | | | | | | 0 | | | | | | 0 | | | | | | | 0 |
| RESMAS OFICIO REPOGRAF X 500 HOJAS | | 4 | | | | | | 4 | | 2 | | | | | 2 | | 1 | | | | | 1 | | | | | 1 | 0 | | | | | | | 0 |
| RESMAS CARTA REPOGRAF X 500 HOJAS | | 4 | | | | | | 4 | | 2 | | | | | 2 | | 1 | | | | | 1 | | | | | 1 | 0 | | | | | | | 0 |
| CAJA DE ESFEROS X 12 UND | | 2 | | | | | | 2 | | 2 | | | | | 0 | | | | | | | 0 | | | | | | 0 | | | | | | | 0 |
| CAJA DE MARCADORES PELIKAN X10 | | 1 | | | | | | 1 | | 1 | | | | | 0 | | | | | | | 0 | | | | | | 0 | | | | | | | 0 |
| PERFORADORA OFFI-ESCO | | 2 | | | | | | 2 | | 2 | | | | | 0 | | | | | | | 0 | | | | | | 0 | | | | | | | 0 |
| CARPETA LEGAJADORA CARTON YUTE | | 40 | | | | | | 40 | | 10 | | | | | 30 | | | | | | | 30 | | | 10 | | | 20 | | | | | | | 20 |
| GANCHOS PLASTICOS LEGAJADORES | | 40 | | | | | | 40 | | 10 | | | | | 30 | | | | | | | 30 | | | 10 | | | 20 | | | | | | | 20 |
| PAPEL FOTOGRAFICO BOINK X 20UND | | 3 | | | | | | 3 | | 2 | | | | | 1 | | | | | | | 1 | | | 1 | | | 0 | | | | | | | 0 |
| ACETATO CARTA X 100 UND | | 2 | | | | | | 2 | | 1 | | | | | 1 | | | | | | | 1 | | | 1 | | | 0 | | | | | | | 0 |
| CINTA GRUESA X 48 MM | | 2 | | | | | | 2 | | 2 | | | | | 0 | | | | | | | 0 | | | | | | 0 | | | | | | | 0 |
| SILICONA EN BARRA GRUESA X 24 UND | | 1 | | | | | | 1 | | 1 | | | | | 0 | | | | | | | 0 | | | | | | 0 | | | | | | | 0 |
| CAJA DE GANCHOS DE COSEDORA X 1000 | | 1 | | | | | | 1 | | 1 | | | | | 0 | | | | | | | 0 | | | | | | 0 | | | | | | | 0 |
| | | | | | | | | | | | | | | | | | | | | | | 0 | | | | | | 0 | | | | | | | 0 |
| | | | | | | | | | | | | | | | | | | | | | | 0 | | | | | | 0 | | | | | | | 0 |
| | | | | | | | | | | | | | | | | | | | | | | 0 | | | | | | 0 | | | | | | | 0 |
| | | | | | | | | | | | | | | | | | | | | | | 0 | | | | | | 0 | | | | | | | 0 |